



# CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200

ARTHUR R.  
TAPIA  
CHAIR

RICHARD  
CHICO  
VICE-CHAIR

ENOCH Y.  
BURROLA  
COMMISSIONER

LORETTA  
CORPIS  
COMMISSIONER

ROBERT E.  
HARTMAN  
COMMISSIONER

## AGENDA FOR THE REGULAR MEETING OF THE PLANNING COMMISSION

June 19, 2019

6:30 P.M.

IRWINDALE CITY HALL/ COUNCIL CHAMBER

**Spontaneous Communications:** The public is encouraged to address the Planning Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Planning Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Planning Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Planning Commission may request from staff to investigate and/or schedule certain matters for consideration at a future Commission or City Council meeting.

**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a Commission meeting or other services offered by this City, please contact City Hall at (626) 430-2200. Assisted listening devices are available at this meeting. Ask the Deputy City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with disabilities. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Note:** Staff reports are available for inspection at the Planning Department Counter, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).



## Code of Ethics

As City of Irwindale Planning Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

### *IRWINDALE PLANNING COMMISSION*



- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE**
- C. **INVOCATION**
- D. **ROLL CALL: Commissioners: Enoch Y. Burrola, Loretta Corpis, Robert E. Hartman; Vice-Chair Richard Chico; Chair Arthur R. Tapia**

#### **SPONTANEOUS COMMUNICATIONS**

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Commission discussion or action on such communications unless 1) the Commission by majority vote finds that a catastrophe or emergency exists; or 2) the Commission by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Commission cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to 2 minutes and each subject limited to 6 minutes, unless such time limits are extended.

#### **1. CONSENT CALENDAR**

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

##### A. Minutes

Recommendation: Approve the following minutes:

- 1. April 17, 2019

#### **2. NEW BUSINESS**

- A. Discuss possible changes to the Irwindale Commercial and Industrial Design Guidelines

#### **3. PUBLIC HEARINGS**

#### **4. DISCUSSION ITEMS/PRESENTATIONS**

#### **5. COMMISSIONER COMMENTS**

#### **6. LEGAL COUNSEL COMMENTS**

#### **7. COMMUNITY DEVELOPMENT MANAGER/CITY PLANNER'S REPORT**

#### **8. ADJOURN**

#### AFFIDAVIT OF POSTING

I, Berlyn Aguila, Administrative Secretary, certify that I caused the agenda for the regular meeting of the Irwindale Planning Commission to be held on June 19, 2019 to be posted at the City Hall, Library, and Post Office on June 13, 2019.

***Berlyn Aguila***

Berlyn Aguila  
Administrative Secretary

The Irwindale **PLANNING COMMISSION** met in special session at the above time and place.

**ROLL CALL:** Present: Commissioners Enoch Burrola; Robert E. Hartman; Loretta Corpis; Vice Chair Richard Chico; Chair Arthur R. Tapia

Also present: Marilyn Simpson, Community Development Manager/City Planner; Brandi Jones, Senior Planner; Edwin Arreola, Planning Technician; Berlyn Aguila, Administrative Secretary

**SPONTANEOUS  
COMMUNICATIONS**

There were no speakers.

**CONSENT CALENDAR**

There were no items for approval on the Consent Calendar.

**ITEM NO. 1A**

**MINUTES**

None for approval.

**NEW BUSINESS**

There were no items.

**PUBLIC HEARINGS**

There were no items.

**DISCUSSION ITEMS/  
PRESENTATIONS**

**ITEM NO. 4A**

**DEVELOPMENT PROJECT UPDATE**

COMMUNITY  
DEVELOPMENT  
PLANNER MARILYN  
SIMPSON

City Planner Simpson introduced this item and stated that there will be no further discussion as the projects will be discussed in the future. Her presentation featured an update on the following projects:

- City of Hope administrative medical office building continues to be under construction and pending plan check for the steel reinforcement
- The Department of Conservation released the easterly 29 acres of the site from the Reclamation Plan for Reliance II The engineering/infrastructure is being prepared and the developer is working with Union Pacific Railroad regarding development near their tracks and tunnel.
- Kincaid Pit was approved by the state for remediation and grading. Caltrans Permit is under review.
- Industrial Building at Manning Pit
- Proposed Specific Plan for an Industrial and Commercial Business for the Park @ Live Oak project. The project developer will hold a community meeting on Monday, April 22, 2019 at 6:00pm in the Community Center to explain the project

- Consultants are preparing the CEQA documents for 5010 Azusa Canyon Road
- Proposed four industrial buildings at 16203-16233 Arrow Highway was approved by the City Council
- CEQA Initial Study is being prepared for 13131 Los Angeles Street
- Zoning Code Update
- Active Transportation Plan and Design Guidelines- Pedestrian and Bicycle improvements

CHAIR TAPIA Chair Tapia asked whether the height or weight matters when placing the foundation for City of Hope administrative medical office. Community Development Manager/City Planner Simpson replied that this question will be referred to the City Engineer, but the type of soil, construction, and materials are taken into consideration.

CHAIR TAPIA Chair Tapia asked if the tunnel by Reliance II is new or existing. Community Development Manager/City Planner Simpson replied that she was not sure where the tunnel originated from, but explained that it is a rail spur that runs along MillerCoors and under the 210 freeway. Chair Tapia mentioned that the tunnel could have been considered an emergency evacuation alternative in the past.

CHAIR TAPIA Chair Tapia asked if the land at Kincaid Pit will be sold. Community Development Manager/City Planner Simpson replied that the land has been sold to a developer and will be developed once it has been filled. Kincaid Pit is split between City of Irwindale and City of Azusa. She also mentioned that the City of Irwindale has a Memorandum of Understanding with City of Azusa for the remediation, grading, and development of the site.

VICE CHAIR CHICO Vice Chair Chico asked if the notices for the Community Meeting were sent to all residents. Community Development Manager/City Planner Simpson stated that the notices were mailed to all agencies included in notification of the Draft EIR, added in the City Manager's weekly update, and placed at City Hall, post office, and the library, on the City's website and on the City's social media sites.

COMMISSIONER BURROLA Commissioner Burrola asked if the Park at Live Oak will be presented to Planning Commission and who reviews what is being used to fill the pit. Community Development Manager/City Planner Simpson replied that the state approves what is being used to fill the pit and the developer complies with Surface Mining and Reclamation Act (SMARA). She also stated that she would have the City Engineer follow up with more information.

VICE CHAIR Vice Chair Chico asked if further detail can be given during the next

- CHICO meeting. City Planner Simpson replied that she would have the City Engineer further explain the matter during the next Planning Commission meeting.
- CHAIR TAPIA Chair Tapia asked what type of city benefits would come from the pit being filled and sold. Community Development Manager/City Planner Simpson explained that once the pit has been sold, the city will receive property taxes, increase real estate value, and it will create employment opportunities.
- VICE CHAIR  
CHICO Vice Chair Chico asked what percentage will the City receive once the pit has been filled and sold. Community Development Manager/City Planner Simpson replied it depends on the pit – if it was part of the former Redevelopment Area, the City receives ten percent. Vice Chair Chico clarified that the state will get the remainder of the money.
- CHAIR TAPIA Chair Tapia asked if there are cameras at the Santa Fe Dam trails because of the increase of homeless individuals. Community Development Manager/City Planner Simpson replied that the trail currently does not have any cameras, but explained that the Active Transportation Plan is designed with pedestrian safety in mind.
- CHAIR TAPIA Chair Tapia thanked Community Development Manager/City Planner Simpson for her project update.

**COMMISSIONER  
COMMENTS**

- COMMISSIONER  
HARTMAN Commissioner Hartman expressed his concern over the upkeep of the bank property and the center median located on Rivergrade Road. He also mentioned that there is an increasing amount of coyotes in the community. Community Development Manager/City Planner Simpson stated that the Public Works Services Manager, Elizabeth Rodriguez, is part of a coyote management taskforce and will ask Ms. Rodriguez for a status update.
- VICE CHAIR  
CHICO Vice Chair Chico requested more detailed information to be presented during the next Planning Commission meeting in regards to the formal process and completion of the Manning Pit.
- CHAIR TAPIA Chair Tapia asked to examine the Commercial and Industrial Design Guidelines, because he is concerned that the “grandfathered in” businesses are not given the same attention as a new development. Community Development Manager/City Planner Simpson stated that it will be placed on the next Planning Commission agenda.

VICE CHAIR  
CHICO Vice Chair Chico asked if all the residents receive a notice in the mail of the upcoming developments in the City. Community Development Manager/City Planner Simpson described the public notice procedure.

VICE CHAIR  
CHICO Vice Chair Chico stated that all residents should be notified of future developments in order to have a successful community meeting.

**LEGAL COUNSEL**

**COMMUNITY  
DEVELOPMENT  
MANAGER/CITY  
PLANNER'S REPORT**

Community Development Manager/City Planner Simpson announced that the State of the City will be held on Wednesday, April 24<sup>th</sup> and the grand ribbon cutting for Kaiser will be on Friday, June 21<sup>st</sup>. She also thanked the commissioners for all of their hard work. Chair Tapia shared a memory of the ribbon cutting for MillerCoors.

SENIOR PLANNER  
JONES Senior Planner Jones stated that she will provide copies of the Commercial and Industrial Design Guidelines to all of the commissioners.

CHAIR TAPIA Chair Tapia recommended staff to update the Commercial and Industrial Design Guidelines with photos of current businesses.

CHAIR TAPIA Chair Tapia thanked staff for the Easter candy.

**ADJOURNMENT**

There being no further business to conduct, the meeting was adjourned at 7:15 p.m.

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Chair Arthur R. Tapia

Attest:

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Berlyn Aguila, Administrative Secretary

Approved as presented at the meeting held June 19, 2019.